

PARTIN SETTLEMENT ELEMENTARY COLLECTION DEVELOPMENT POLICY

FLORIDA STATUES 228.041

Librarians/Media Specialists are staff members responsible for providing school library media services. These employees are responsible for evaluating, selecting, organizing, and managing media and technology resources, equipment, and related systems; facilitating access to information resources beyond the school; working with teachers to make resources available in the instructional programs; assisting teachers and students in media productions; and instructing students in the location and use of information resources.

PARTIN SETTLEMENT ELEMENTARY MISSION STATEMENT

Education which inspires all to their highest potential and develops the whole child.

PARTIN SETTLEMENT ELEMENTARY SCHOOL MEDIA CENTER MISSION STATEMENT

“The Osceola County School Librarians’ Association is committed to supporting literacy and instructional curriculum through school media programs in Osceola County by promoting collaboration among colleagues, emphasizing information literacy instruction, and 21st century technology skills, and sharing the love of reading with students, colleagues, and community members.”

INTRODUCTION

The Collection Development Policy is never intended to be finite in scope; rather, it is a statement of principles and guidelines used by Partin Settlement Elementary Media Center in its selection, acquisition, evaluation, and maintenance of the media center materials. The policy is continuous and will be reviewed periodically to meet stakeholder needs.

PROFILE/IDENTIFICATION OF USERS

Students from grades Pre-k-5 as well as faculty, staff, parents and administrators of the school use the Partin Settlement Elementary Media Center. Students and staff from other Osceola district schools use the media center via Inter Library Loans (ILL). They represent a variety of cultures, ethnic backgrounds and socioeconomic statuses. Additionally, the school offers a variety of ESE, ESOL, gifted and DHH programs.

DISTRICT SELECTION POLICY

All schools within a district must adhere to a common, district-wide selection policy that has been adopted by the Board of Education as official district policy. Partin Settlement Elementary includes this as part of its Selection Policy.

Primary concern is given to the curricular needs of Partin Settlement Elementary students, and materials are selected to cover a wide range of topics and titles. Purchases are selected to reflect the school philosophy and goals of the library which are achieved by supporting the curriculum and maintaining materials of interest to patrons.

By attending to these criteria, Partin Settlement Elementary meets objectives as set down by Osceola school board rule 4.22+ which states: **“The primary objective of the school’s educational media center is to implement, enrich, and support the educational program of the school. The center shall provide a wide range of materials on all levels of difficulty, with diversity of appeal, and the representation of different points of view.”**

EVALUATION CRITERIA

The library media specialist solicits input from all stakeholders: the faculty, curriculum specialists, parents, and students. The final decision on acquisitions is the responsibility of the library media specialist. All requests will be considered after consulting various selection aids with the following in mind:

- Support of the curriculum and educational goals
- Appeal to the interests of the library media center patrons
- Reading levels appropriate for the intended audiences
- Publication dates
- Number of students benefitting from the source
- Contribution to multicultural awareness
- Reputation and significance of the author, illustrator, or publisher
- Current availability of title/subject already in the collection
- Visual appeal
- Cost

SELECTION AIDS

Selection aids include, but are NOT limited to the following resources:

- School Library Journal
- Horn Book
- ALA Awards Lists
- New York Times best sellers
- Bookstore Bestsellers
- Jobbers- such as Rainbow Book Co., Children’s Plus, Follett, and Mackin
- Trending on Amazon.com

FUNDING SOURCES

The school media center budget (if allocated), the media allocation from the state, and the internal media center account subsidized by fundraisers and lost/damaged book fines will be used for purchases.

CHALLENGED MATERIALS

Osceola County School Board rule 4.30+ provides the procedure used to reconsider library materials.

GIFTS AND DONATIONS

Gifts and donations to the school media center are accepted and encouraged. However, gifts will only be added to the collection after the items have been evaluated to determine if they meet the criteria for selection and the District's policy for gifts and donations. Materials must be in excellent used condition. The donor agrees beforehand, that any items deemed unacceptable or unnecessary will be donated to classroom teachers or a local charity.

COLLECTION MAINTENANCE/WEEDING POLICY

It is the library media specialist's job to maintain a current and accurate library media center collection. Materials are regularly evaluated using the district weeding criteria and are discarded in accordance with the approved procedures. Materials are discarded if they are obsolete, damaged, or are no longer relevant to the curriculum and students.

GOALS/BUDGET NEEDS

2016-2017: Promote SSYRA and FRA programs by purchasing books from each list. Check age of collection. Weed 500's and 600's. Purchase books to help fill voids from 100's-400's.

2017-2018: Promote SSYRA and SSYRA JR. by purchasing books from each list. Check age of collection. Weed 700's and 800's. Purchase books from student and teacher requests. Purchase books to help fill voids from 500's and 600's.

2018-2019: Promote SSYRA and SSYRA JR. by purchasing books from each list. Check age of collection. Weed 900's and fiction with the focus on old SSYRA books. Purchase books to help fill voids in 700's and 800's. Purchase books from student and teacher requests.

2019-2020: Promote SSYRA and SSYRA JR. by purchasing books from each list. Check age of collection. Weed books in the Easy section and any old SSYRA books. Purchase books to help fill voids in the 900's section. Purchase books from student and teacher requests.

2020-2021: Promote SSYRA and SSYRA JR. by purchasing books from each list. Check age of collection. Continue to weed books in the Easy section and any old SSYRA books. Purchase books to help fill voids in the easy section. Purchase books from student and teacher requests.

